



## WELLS CITY COUNCIL

### COUNCIL SUMMONS

**NOTICE IS HEREBY GIVEN THAT THE ADJOURNED ANNUAL MEETING OF WELLS CITY COUNCIL, WHICH MEMBERS ARE SUMMONED TO ATTEND, WILL BE HELD IN WELLS TOWN HALL ON THURSDAY 25<sup>TH</sup> MAY 2023 AT 7.00PM**

*Please note this meeting will be recorded for the purpose of minute-taking.*

Steve Luck  
Town Clerk

Town Hall, Market Place  
Wells,  
BA5 2RB  
01749 673091  
e-mail: townclerk@wells.gov.uk

18<sup>th</sup> May 2023

### AGENDA

Wells City Council has declared a climate emergency. Each agenda item must consider the impact on any policy and decision.

- 1 APOLOGIES FOR ABSENCE FROM COUNCIL MEMBERS**  
To receive any apologies for absence.
- 2 COUNCILLOR LETTER**  
To consider a written request from Cllr N Kennedy to be granted 6 months leave of absence on health grounds.
- 2 DECLARATIONS OF INTERESTS**  
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12<sup>th</sup> May 2022.
- 3 MINUTES OF THE MEETING OF THE CITY COUNCIL HELD ON THE 27<sup>TH</sup> APRIL 2023**  
To be confirmed as a true record and signed by the Mayor.
- 4 MEETING OPEN TO THE PUBLIC**  
Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Mayor.

**5 POLICE REPORT**

**6 MAYOR'S ANNOUNCEMENTS**

**Mayor's Diary**

- i 25<sup>th</sup> May, Wells u3a 30<sup>th</sup> Anniversary, Wells Town Hall, Deputy Mayor attending
- ii 25<sup>th</sup> May, Lord-Lieutenant gathering, Bridgwater
- iii 3<sup>rd</sup> Jun, Bath Mayor Making, Bath Abbey & Guildhall
- iv 4<sup>th</sup> Jun, Book Launch, Wells Museum
- v 7<sup>th</sup> Jun, Somerset Morris Ladies Afternoon Tea, Crandon Springs
- vi 11<sup>th</sup> Jun, Royal British Legion Summer Concert, Bishop's Palace
- vii 19<sup>th</sup> Jun, Summer Production of 'Oliver!', Cathedral Prep School

**7 TO APPOINT MEMBERS TO SERVE ON THE COUNCIL'S COMMITTEES AND TO ELECT COMMITTEE CHAIRMEN**

Committees

- i. Finance and Council Matters
- ii. Outside Spaces and Estates
- iii. Planning and Environment
- iv. Staffing

Management Groups

- v. Portway Annexe
- vi. Bishop's Barn and Recreation Ground

**8 TO APPOINT REPRESENTATIVES TO OTHER BODIES**

**9 TO APPROVE ARRANGEMENTS FOR REVIEW OF THE COUNCIL'S STANDING ORDERS AND OTHER MATTERS**

Annual Reviews To resolve that the Finance and Council Matters Committee shall ensure the following are reviewed for presentation to Council during the year:

- i. Standing Orders
- ii. Financial Regulations and related matters
- iii. Committees' terms of reference and related matters

Annual reviews required under Standing Order 5j

**10 OUTSIDE SPACES & ESTATES COMMITTEE**

To receive the minutes of the meeting held on 4<sup>th</sup> May 2023 (attached)

**To consider changing meeting schedule from monthly to every two months.**

**11 FINANCE & COUNCIL MATTERS COMMITTEE**

To receive the minutes of the meeting held on 11<sup>th</sup> May 2023 (attached)

**12 PLANNING & ENVIRONMENT COMMITTEE**

To receive the minutes of the meeting held on 18<sup>th</sup> May 2023 (to follow)

**13 TO RECEIVE REPORTS FROM COUNCILLORS/TRUSTEES ON OUTSIDE BODIES**

**14 REPORT FOLLOWING LAST COUNCILLORS SURGERY ON 15<sup>TH</sup> MAY**

Councillors in attendance: Cllrs H Siggs and I Von Mensenkampff

No public attendance. Nothing to report.

**15 TO RECEIVE ANY WRITTEN REPORTS FROM SOMERSET COUNCILLORS**

To follow, if any received.

**16 ANY OTHER URGENT MATTERS OF REPORT**

**17 DATE OF NEXT MEETING**

The next meeting of Wells City Council will be **Thursday 22<sup>nd</sup> June 2023, 7pm**

## **EXCLUDE THE PRESS AND PUBLIC**

**Note:** If it is necessary for matters to be considered in confidence, it will be proposed by the Mayor that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended.

### **Circulation List:**

Town Clerk/RFO	Somerset Councillors	Wells Journal & Wells Voice
Town Clerk Assistant	Serjeants-at-Mace	Wells Chamber of Commerce
Cemetery & Burial Officer	Mayor's Chaplain	The Bishop's Palace
Outside Spaces Officer	Town Crier	Wells Cathedral
Wells City Council members	Wells Civic Society	Avon & Somerset Police
	WCC Internal Auditor	