

WELLS CITY COUNCIL
MINUTES OF THE ARCHIVES AND CIVIC ASSETS COMMITTEE HELD IN THE COUNCIL
CHAMBER AT WELLS AT 6:00pm ON THURSDAY 17TH OCTOBER 2013

PRESENT: Cllrs: D Unwin (Chairman); M Brandon; C Briton (Deputy Mayor); C Price; H Siggs.

IN ATTENDANCE: Town Clerk Mrs F White; Archivist Dr J Wood.
Cllr. Kennedy. 1 member of the public.

13/30A APOLOGIES FOR ABSENCE

T Butt Philip (The Mayor); Cllr Denison (attending MDC Planning Board training).

13/31A DECLARATIONS OF INTERESTS None.

13/32A MINUTES OF THE MEETING held on Thursday 29th August 2013 were amended to include apologies from Cllr Price, proposed, seconded, approved and signed.

13/33A MEETING OPEN TO THE PUBLIC

The City Archivist was congratulated on her recent additional appointment as the Wells Cathedral Archivist.

13/34A REPORT FROM THE ARCHIVIST (Attached) received.

It was agreed that three items be taken from the Archives to Taunton to seek the advice, and estimate if necessary, from the county conservator:
1951 Grant of Arms; Roll of Records; 1836 founding of the Police force in Wells.
The Archivist has now stood down from the Heritage Open Day Steering Committee due to other commitments; she was thanked for all she has done.
Purchase of display cases Secure cases with special filters are being researched; they are very expensive. The Archivist was asked to look into the options and seek several quotes.

13/35A

EXPLORE YOUR ARCHIVE Saturday 16th November.

The Archivist described the arrangements across three key venues – the Town Hall, Museum and Cathedral. The aim is to encourage local people to use the archives and to know what is available to them here in the city. Experts will be on hand on the day and volunteers will be needed.

13/36A HANGING OF PICTURES

- i. It was resolved that the City Council will accept the painting offered on loan from the Railway Fraternity, to be hung in the Town Hall.
- ii. It was agreed that when the refurbishment project in the Town Hall is complete, members will meet with the Archivist to agree recommendations for the hanging of pictures.

13/37A CIVIC REVIEW

Deferred to the next meeting.

13/38A COMMITTEE EXPENDITURE

The Town Clerk presented the committee accounts for the previous and current year.

- i. Normally payments are put to Committee for approval. It was agreed that for small amounts, or urgent items arising between meetings, the Archivist may seek the approval of the Chairman and then proceed.
- ii. The committee agreed that the Chairman will meet with the Archivist to prepare a request to the Finance and General Purposes Committee meeting on 13th November for an increase in the committee budget. The request for £3,000 should be well supported by evidence of priorities, with costs, to be circulated to members of the Archives & Civic Assets Committee for comments before presentation.

13/39A ANY OTHER MATTERS OF REPORT

It was suggested that photographs or portraits of current and past Mayors could be displayed in the Town Hall.

13/40A DATE OF NEXT MEETING: 6pm Thursday 20th March 2014