

WELLS CITY COUNCIL
MINUTES OF THE ARCHIVES AND CIVIC ASSETS COMMITTEE HELD IN THE COUNCIL
CHAMBER, WELLS TOWN HALL, AT 6:00PM ON THURSDAY 5TH NOVEMBER 2015

PRESENT: Cllrs: C Briton; A Gibson (Deputy Mayor, Chairman); H Siggs; D Unwin;
G Wilson (Mayor); C Wride

IN ATTENDANCE: Town Clerk: F White, Archivist: Dr J Wood
Cllrs: Brandon, Kennedy, Mackenzie. 1 member of the public

15/19A APOLOGIES FOR ABSENCE

Cllr: J Ludovino; C Price

15/20A DECLARATIONS OF INTEREST

To receive Councillors' Declarations of Interest, made under the Council's Code of Conduct adopted 26th July 2012.

None declared

15/21A MINUTES OF THE MEETING held on Thursday 2nd July 2015.

Minutes of the previous meeting were proposed, seconded, approved and signed.

15/22A MEETING OPEN TO THE PUBLIC

None wishing to speak.

15/23A REPORT FROM THE ARCHIVIST (attached)

To receive the Archivist's report to the Committee: NOTED.

Conservation: It was agreed to seek a quote for restoring the Queen Elizabeth I seal next.

Members attention was drawn to the opportunity for younger people on Saturday 27th February 2016.

15/24A HERITAGE OPEN DAY

The Archivist was thanked for all her work on this event.

The Town Clerk presented an analysis of all the tasks involved and a schedule for the coming year. It was agreed that the work is too onerous for one person and the Archivist should be supported in the organising of the Heritage Open Day. The schedule was approved and it was agreed to proceed with the date for Saturday 10th September 2016, other bookings permitting, or otherwise, Sunday 11th September. It was further agreed to hold a provisional booking for September 2017.

The Town Hall Manager had suggested an event such as a charity market in the vestibule at the same time would be beneficial in assisting the footfall and would be compatible with the community access concept of the heritage open days. This was agreed.

It was also agreed in principle that it would be very good to have the cells available to view; this idea would be investigated as the cells are in use for community storage.

15/25A CIVIC ROBES & REGALIA

i. Mayors' badges

The Chairman reported and then proposed purchase of five badges; after appropriate consideration this was seconded and agreed.

ii. Councillors' hats

The Chairman reported and then proposed purchase of a hat; after appropriate consideration this was seconded and agreed, subject to accurate size being assured.

15/26A ANY OTHER MATTERS OF REPORT

- i. The fire hydrants are now in store at the City Council depot. The Archivist is seeking guidance on historically appropriate colour for their refurbishment.
- ii. The exhibition of Seals has had to be postponed for the present.

15/27A DATE OF NEXT MEETING: Thursday 4th February 2016 at 6pm