

**WELLS CITY COUNCIL  
MINUTES OF THE STAFFING COMMITTEE MEETING HELD IN THE COUNCIL  
CHAMBER, WELLS TOWN HALL, THURSDAY 30<sup>TH</sup> JULY 2015 AT 6.00 PM.**

**PRESENT:** Cllrs: C Briton; N Kennedy; D Unwin; C Wride.

**IN ATTENDANCE:** Town Clerk: F White. Staff Representative: S Luck

**15/12S ELECTION OF CHAIRMAN**

Cllr Briton was proposed, seconded, elected and took the Chair.

It was agreed to elect a Vice-Chairman; Cllr Unwin was proposed, seconded and elected.

**15/13S APOLOGIES FOR ABSENCE** J Osman; H Siggs

**15/14S DECLARATIONS OF INTEREST** None declared

**15/15S MINUTES OF THE MEETING HELD 2<sup>ND</sup> FEBRUARY 2015**

The minutes of the previous meeting were proposed, seconded, approved and signed

**15/16S MEETING OPEN TO THE PUBLIC** None present

**15/17S STAFF REPRESENTATIVE**

The representative gave his report; concerns were noted and the members expressed their support for the staff.

**15/18S LIVING WAGE**

An up-dated report was received, as of April 2016 the new National Living Wage as defined by the government, will be in force. The Committee endorsed the move towards the living wage; as of April 1<sup>st</sup> the council will move to the new pay scales and endeavour to ensure that any contractors are paying the new national living wage.

**15/19S TO EXCLUDE THE PRESS AND PUBLIC**

Due to the confidential nature of the business to be discussed, relating to individuals, it was proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public: Resolved.

**15/20S TOWN CLERK'S REPORT**

- i. Reception services annual review
- ii. Annual staff appraisals
- iii. Training

APPROVED

**15/21S ANY OTHER URGENT MATTERS OF REPORT**

Members asked the council to be aware there will be a need for an increased staffing budget for new functions taken on by the council.

**15/22S DATE OF THE NEXT MEETING:** 6pm Thursday 1st October 2015