

WELLS CITY COUNCIL
MINUTES OF THE WELLS IN BLOOM COMMITTEE HELD IN THE INDICTMENT
ROOM, WELLS TOWN HALL, AT 6.00pm. ON THURSDAY 26TH JUNE 2014

PRESENT: Councillors: M Brandon (Chairman); C Briton (The Mayor); A Gibson;
J Parkes; C Price; G Wilson (Deputy Mayor)

IN ATTENDANCE: Town Clerk: F White; RFO S Luck.
Mrs B Beauchamp; Mrs J Jones; Mr R Hole;
Mrs R Sweales; Mrs S Hanks; Mr J Wood

14/22W ELECTION OF CHAIRMAN

The Mayor opened the meeting and called for nominations.
Cllr was Brandon proposed, seconded and elected as Chairman. She thanked
Cllr. Gibson for doing such a good job as Chairman during the last two years.

14/23W APOLOGIES FOR ABSENCE Cllr T Robbins. Mrs L Bishop

14/24W DECLARATIONS OF INTEREST None

14/25W MINUTES OF THE MEETING held on THURSDAY 17th APRIL 2014 were
proposed, seconded, approved and signed

14/26W MEETING OPEN TO THE PUBLIC None present

14/27W FINANCE REPORT

80% of support money due has been received; reminders have been sent out.
Invoices for baskets have been issued.
There are a few spare planters in hand; more could be obtained from Cheddar
if not available in Wells.

14/28W TO ALLOCATE AREAS OF RESPONSIBILITY (see notes attached)

The Chairman introduced the idea, which is to share out the jobs that need to
be done though the year and try to establish continuity for the Wells in Bloom
program; this had also been discussed at an informal meeting with the
volunteers. Responsibilities were accepted as follows (see list for numbers):
3. Summer Rota: Mrs Hanks started making the rota. She suggested that the
more experienced workers each try to partner with a newer volunteer.
5. Presentation evening: Cllr Price
6. Competitions: Mrs Beauchamp, Mrs Bishop
7. Schools: Mrs Jones
8. Sponsorship: Cllr Gibson

14/29W ANY OTHER MATTERS FOR REPORT

- i. Cllr Parkes offered to paint the pyramids after the summer
flowering. Rob Hole will paint the poles.
- ii. The presentation evening will be on Tuesday 21st October
- iii. A request was received for planting outside premises in
Sadler Street. It was agreed that the committee would be
happy to do the planting for which a donation would be
expected towards costs. The premises owners would have to
obtain permissions and provide suitable plant containers.
- iv. The poppy bed on the Recreation Ground is looking
marvelous.

14/30W DATE OF NEXT MEETING:

The next meeting will be at 6pm on Thursday 25th September 2014.

Tasks to be carried out for the functioning of Wells in Bloom

Compiled in consultation with Cllrs: M Brandon, A Gibson. RFO: S Luck. and volunteers

1. Twice-yearly ordering of plants, baskets, etc
 - compile designs / colours, select plants
 - place orders*
 - take delivery of the plants and check against the order*

2. Organise the twice-yearly planting sessions:
 - collect a list of volunteers
 - plan and organise preparation for the plant-out
 - remind the volunteers
 - Organise the volunteers on the plant-out day

3. Organise dead-heading etc through the summer

4. Organise the twice-yearly clear-up:
 - collect list of volunteers
 - organise on the day

5. Arrange the annual presentations evening (to take place in October)
 - Town Hall reservations and practical arrangements *
 - program for the evening

6. Oversee the Wells in Bloom competition

7. Organise the Schools Competitions (gardens and hanging baskets)

8. Sponsorship*:
 - encourage existing sponsors
 - seek new sponsors

NOTES

- Items marked * should have direct councillor involvement.
- Financial decisions must be passed through the formal committee process.
- Other functions do not necessarily need to be discussed at formal meetings.
- Meetings in 2014: 6th Feb; 17th April; 26th June; 25th Sept.