



**WELLS CITY COUNCIL
NOTICE IS HEREBY GIVEN THAT A MEETING OF THE FINANCE & COUNCIL MATTERS
COMMITTEE, WHICH MEMBERS ARE SUMMONED TO ATTEND,
WILL BE HELD AT WELLS TOWN HALL
ON THURSDAY 10TH FEBRUARY 2022 AT 7:00PM**

Please note this meeting will be recorded for the purpose of minute-taking.

Steve Luck
Town Clerk/RFO

3rd February 2022

Town Hall
Market Place
Wells BA5 2RB
01749 673091
e-mail: townclerk@wells.gov.uk

Committee Members:

Cllrs: J Browne, S Cursley (Chair), S Johns,
N Kennedy, J Osman, T Robbins, J Rust,
P Welch (Mayor)

AGENDA

Wells City Council has declared a climate emergency. Each agenda item must consider the impact on any policy and decision.

- 1 APOLOGIES FOR ABSENCE FROM COMMITTEE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 26th July 2012
- 3 MINUTES OF THE FINANCE & COUNCIL MATTERS COMMITTEE MEETING HELD ON THURSDAY 13TH JANUARY 2022**
To approve and sign the minutes of the previous meeting
- 4 MEETING OPEN TO THE PUBLIC**
Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Chair
- 5 FINANCE**
To receive the Finance Reports for January 2022
- 6 ANNUAL GOVERNANCE REVIEWS**
To finalise the review under Standing Order 5:
 - i. Standing Orders
 - ii. Financial Regulations
 - iii. Committees' terms of reference 'Scheme of Delegation'

- 7 UNITARY AND ACQUISITIONS**
To receive report from Town Clerk
- 8 PLATINUM JUBILEE GRANT APPLICATION (attached)**
Town Clerk to present grant application for consideration
- 9 ARCHIVES & CIVIC ASSETS**
To receive report and presentation from Dr J Wood, Wells Archivist
- 10 STAFFING**
To receive update from Lead Councillor T Robbins
- 11 ANY MATTERS OF URGENT REPORT**
- 12 DATE OF NEXT MEETING: 7pm Thursday 10th March 2022**

EXCLUDE THE PRESS AND PUBLIC

Note: If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, in order that confidential property items can be discussed.

COMMUNITY GRANTS APPLICATION FORM

ORGANISATION	
Name of your organisation / group:	Project Factory on behalf of the Wells Platinum Jubilee Committee
What does your group / organisation do?	We organise projects, events and workshops for the Community and are working with the Platinum Jubilee Committee to help organise and fundraise for that.
CONTACT DETAILS	
Name of person applying:	Emma Lefevre
Address:	
Post code:	
Telephone:	
e-mail:	emma@projectfactory.uk
Your position in the organisation: e.g. Chairman, Secretary, leader	Director
AMOUNT	
How much are you applying for?	£1,000
THE PROJECT	
What project is this grant for?	We are applying for funds to help cover the costs of the Platinum Jubilee – most particularly equipment hire, including staging and sound, portaloos, the costs of the Public Liability Insurance and any licence fees.
How will this project benefit the community in Wells?	This is a one-off community day on 5th June 2022 to celebrate the Platinum Jubilee and is targeted at all age groups, and different interests. There will be children’s activities in the Recreation Ground, performances on Cathedral Green, charity stalls and music on the Bandstand.
When will the grant money be used?	By the end of June 2022
DATE OF APPLICATION:	19.1.2022