



**WELLS CITY COUNCIL  
NOTICE IS HEREBY GIVEN THAT A MEETING OF THE FINANCE & COUNCIL MATTERS  
COMMITTEE, WHICH MEMBERS ARE SUMMONED TO ATTEND,  
WILL BE HELD AT WELLS TOWN HALL  
ON THURSDAY 13<sup>TH</sup> FEBRUARY 2025 AT 7:00PM**

*Please note this meeting will be recorded for the purpose of minute-taking.*

Steve Luck  
Town Clerk/RFO

6<sup>th</sup> February 2025

Town Hall  
Market Place  
Wells BA5 2RB  
01749 673091  
e-mail: townclerk@wells.gov.uk

Committee Members:

Cllrs: L Agabani, J Browne (Mayor),  
S Cursley (Chair), G Folkard, T Pullin,  
T Robbins (Vice-Chair), H Siggs,  
I Von Mensenkampff

**AGENDA**

Wells City Council has declared a climate emergency. Each agenda item must consider the impact on any policy and decision.

- 1 APOLOGIES FOR ABSENCE FROM COMMITTEE MEMBERS**
- 2 DECLARATIONS OF INTEREST**  
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12<sup>th</sup> May 2022.
- 3 MINUTES OF THE FINANCE & COUNCIL MATTERS COMMITTEE MEETING HELD ON THURSDAY 16<sup>TH</sup> JANUARY 2025**  
To approve and sign the minutes of the previous meeting.
- 4 MEETING OPEN TO THE PUBLIC**  
Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Chair.
- 5 FINANCE**  
To receive the draft Finance reports for January 2025.
- 6 RISK ASSESSMENT** (attached by email)  
To review the Council's risk assessment document ahead of the appointment of the 2024-25 Internal Audit.
- 7 INTERNAL AUDIT 2024-25**  
To consider quotations received for the 2024-25 Internal Audit and approve the appointment of an Internal Auditor in line with the JPAG Practitioner's guide recommendations.

**8 DEVOLUTION**

To receive any updates from the Devolution Officer

**9 ANY MATTERS OF URGENT REPORT**

**10 DATE OF NEXT MEETING: 7pm, Thursday 13<sup>th</sup> March 2025**

**EXCLUDE THE PRESS AND PUBLIC**

Note: If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, in order that confidential items can be discussed.