



WELLS CITY COUNCIL

COUNCIL SUMMONS

**NOTICE IS HEREBY GIVEN THAT THE MEETING OF WELLS CITY COUNCIL,
WHICH MEMBERS ARE SUMMONED TO ATTEND, WILL BE HELD IN
WELLS TOWN HALL ON THURSDAY 30TH JANUARY 2025 AT 7.00PM**

Please note this meeting will be recorded for the purpose of minute-taking.

Steve Luck
Town Clerk

Town Hall, Market Place
Wells,
BA5 2RB
01749 673091
e-mail: townclerk@wells.gov.uk

23rd January 2025

AGENDA

Wells City Council has declared a climate emergency. Each agenda item must consider the impact on any policy and decision.

- 1 APOLOGIES FOR ABSENCE FROM COUNCIL MEMBERS**
To receive any apologies for absence.
- 2 DECLARATIONS OF INTERESTS**
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12th May 2022.
- 3 MINUTES OF THE MEETING OF THE CITY COUNCIL HELD ON 19TH DECEMBER 2024**
To be confirmed as a true record and signed by the Mayor.
- 4 MEETING OPEN TO THE PUBLIC**
Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Mayor.
- 5 PRESENTATION BY THE WELLS LISTENING PROJECT**
By Alan Guyver
- 6 PRESENTATION ON WELLS CITY W1 CIRCULAR BUS**
By Rosa Kell, Wells Bus Users Group, Somerset Bus Partnership
- 7 ANNOUNCEMENT OF NEW TOWN CLERK**

8 MAYOR'S ANNOUNCEMENTS

- Legal Service, Wells Cathedral Sunday 23rd March, 3pm
- Civic Service, St Cuthbert's Church, Sunday 6th April, (*time tba*)

Mayor's Diary

- 1st Feb Cathedral Choristers Concert, Wells Cathedral
- 7th Feb Somerset High Sheriff's Charitable Trust, North Cadbury
- 22nd Feb Carnival Presentation Evening, Wells Football Club
- 22nd Feb City of Wells Lions 50th Anniversary of their Charter, The Burcott Inn - Deputy Mayor attending

Mayor's Charity Quiz, Saturday 15th March, 7pm in Wells Town Hall

9 OUTSIDE SPACES & ESTATES COMMITTEE

To receive the minutes of the meeting held on 9th January 2025 (attached)

10 STAFFING COMMITTEE

To receive the minutes of the meeting held on 16th January 2025 (attached)
To adopt the agreed Protocol for Councillors and Staff

11 PLANNING & ENVIRONMENT COMMITTEE

To receive the minutes of the meeting held on 23rd January 2025 (to follow)

12 FINANCE & COUNCIL MATTERS COMMITTEE

To receive the minutes of the meeting held on 16th January 2025 (attached)

13 ANNUAL GOVERNANCE REVIEWS <https://www.wells.gov.uk/policies-and-procedures>

To adopt policies approved by the Finance Committee:

- Standing Orders
- Financial Regulations
- Scheme of Delegation

14 NEW AND REVISED POLICIES (attached by email)

To adopt policies approved by the Finance Committee:

- Safeguarding Policy
- Councillor Discrimination, Bullying and Harassment Policy
- Complaints Policy
- Ethical Procurement Policy
- Employee Handbook

15 Community Prepared Planning and Community Emergency Response Plan

Proposer: Cllr Powell, Seconder: D. Denis

Wells City Council is currently reviewing and updating The Wells City Community Emergency Plan.

The proposal is that WCC develops a Community Prepared Plan in conjunction with Wells Community Network (WCN) and other organisations e.g. Rotary.

WCN have a well-established network of volunteers and experience in responding to emergencies from its inception at the outbreak of Covid 2019.

Cllrs Powell and Denis attended the Somerset Prepared Community Resilience Day 2024 and from this have recognised the value of voluntary sector resources in responding to emergencies.

Further advice: www.somersetPrepared.org.uk

16 SALC Community Health and Wellbeing Seed Grant Funding Application via LCN

Proposer: Cllr D Denis, Seconder: Cllr P Welch

The proposal: WCC applies for the SALC Community Health and Wellbeing Seed Grant of £1500 to scope possibilities of increasing engagement from young people in the Wells and Rural LCN with the YMCA youth project running in Wells. There is a very short time frame to apply, and neighbouring parishes have shown an interest but are not yet in a position to lead. The scoping exercise will identify which parishes might take part in future engagement and what the needs and priorities for young people outside Wells. If the scoping can show results before March, then a larger £35K Grant might be applied for you by Wells and those parishes which are prepared to contribute match funding.

17 Task and Finish Group Proposal

Proposal from Cllrs: Harvey Siggs and Louis Agabani

With the forthcoming additional services that Wells City Council has voted to undertake, it is suggested that a task and finish group is set up to investigate the current committee structure.

For example, forming a Premises and Properties committee would free up Outside Spaces committee to focus on the challenges from the devolution of services.

It would also look at the need for revision across all committees in the light of the much larger organisation.

This task and finish group will report back to Full Council at the April Full Council meeting.

18 TO RECEIVE REPORTS FROM COUNCILLORS/TRUSTEES ON OUTSIDE BODIES

19 TO RECEIVE ANY WRITTEN REPORTS FROM SOMERSET COUNCILLORS

20 ANY OTHER URGENT MATTERS OF REPORT

21 DATE OF NEXT MEETING

The next meeting of Wells City Council will be **Thursday 27th February 2025, 7pm**

EXCLUDE THE PRESS AND PUBLIC

Note: If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, in order that confidential items can be discussed.

Circulation List

Town Clerk/RFO Town Clerk Assistant Cemetery & Burial Officer Outside Spaces Officer Wells City Council members	Somerset Councillors Serjeants-at-Mace Mayor's Chaplain Town Crier Wells Civic Society WCC Internal Auditor	Wells Journal & Wells Voice Wells Chamber of Commerce The Bishop's Palace Wells Cathedral Avon & Somerset Police
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