



**WELLS CITY COUNCIL  
NOTICE IS HEREBY GIVEN THAT A MEETING OF THE STAFFING  
COMMITTEE, WHICH MEMBERS ARE SUMMONED TO ATTEND,  
WILL BE HELD AT WELLS TOWN HALL  
ON THURSDAY 14<sup>TH</sup> NOVEMBER 2024 AT 6:00PM**

*Please note this meeting will be recorded for the purpose of minute-taking.*

Steve Luck  
Town Clerk/RFO

7<sup>th</sup> November 2024

Town Hall  
Market Place  
Wells BA5 2RB  
01749 673091  
e-mail: townclerk@wells.gov.uk

Committee Members:

Cllrs: L Agabani, S Eden, G Folkard,  
T Robbins (Chair), H Siggs, P Welch

**AGENDA**

Wells City Council has declared a climate emergency. Each agenda item must consider the impact on any policy and decision.

- 1 APOLOGIES FOR ABSENCE FROM COMMITTEE MEMBERS**
- 2 DECLARATIONS OF INTEREST**  
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12<sup>th</sup> May 2022.
- 3 MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON 10<sup>TH</sup> OCTOBER 2024.**  
To be confirmed as a true record and signed by the Chair.
- 4 MEETING OPEN TO THE PUBLIC**  
Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Chair.
- 5 STAFFING UPDATE**
  - i To receive an update from the Town Clerk
  - ii Future staff structure (to be circulated at meeting)
- 6 WELLS CEMETERY**
  - i To agree to apply to update burial faculties
  - ii To agree to seek legal advice on licence to occupy Cemetery Lodge
- 7 PROTOCOL FOR COUNCILLORS AND STAFF**  
To receive any suggested amendments.
- 8 ANY MATTERS OF URGENT REPORT**

**9 DATE OF NEXT STAFFING MEETING: 6pm, Thursday 16<sup>th</sup> January 2025**

**EXCLUDE THE PRESS AND PUBLIC**

**Note:** If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, in order that confidential items can be discussed.